

Council

28 February

17.00

Shilling Building Lecture Theatre



Agenda

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| 1. | Apologies | MH | |
| 2. | Declaration of interests To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda. | MH | |
| 3. | Minutes of the previous meeting Minutes of the meeting held on 22 November 2018 (M18/237 – M18/297) | MH | Attached |
| 4. | Matters arising | MH | |
| 5. | Un-starring of items To note the un-starring of any starred item. Members wishing to un-starr items must notify the Secretariat by 10.00am on Tuesday 26 February 2019. | MH | |

Major Business

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| 6. | Summary of Strategy Day Thinking To receive a summary of the key outcomes of the Strategy day meeting | PJL | CL/19/01 |
| 7. | Principal's Update To receive a report from the Principal | PJL | CL/19/02 |
| 7.1 | Council is asked to note this report | | |
| 7.2 | Council is asked to approve that the Chair of CAQAC is authorised to sign-off the College's response to the consultation by the Independent Review of TEF. | | |
| 8. | TEF Consultation | | |
| 8.1 | To receive and approve the institutional response to the TEF consultation. | | CL/19/13 |
| 8.2 | To receive and approve Royal Holloway's inclusion in the S10 response the TEF consultation. | | CL/19/14 |
| 9. | The Charity Scheme and University Title To receive an update on progress and approve the proposed change to the Statutes | EM | CL/19/04 |
| 10. | Finance To receive an update on the current year forecast | SA | CL/19/07 |
| 10.1 | To receive an update on options for the forward financial plan | SA | |

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| 10.1.1 | To receive a linking report on the financial plan funding and the High-Level Estate Development Programme and Capital Funding | SA | CL/19/08 |
| 10.1.2 | To receive a report of financial plan funding | SA | CL/19/08.1 |
| 10.1.3 | To receive a report on the High-Level Estate Development Programme and Capital Funding | SA | CL/19/08.2 |
| 11. | The Change Programme | | |
| | To receive an oral update on progress with the Change Programme | KN/DA | |
| 12. | Research Excellence Framework | | |
| | To receive an update on preparation for REF | KN | CL/19/05 |
| 13. | Performance Indicators and Benchmarking | | |
| | To receive draft proposals for a performance indicator and benchmarking pack | PJL | CL/19/03 |
| 14. | Student Recruitment | | |
| | To receive a report on student admissions for 2019/20 | DA | CL/19/06 |

Starred items for Report and Formal Approval

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| 15.* | Reportable Events | | |
| | To receive a report of any reportable event under OfS condition F3(i) | | |
| | None | | |
| 16.* | Report Of Decisions Taken By The Chairman | | |
| | None | | |
| 17.* | Report Of Decisions Taken By Circulation | | |
| | None | | |
| 18.* | Council Approved Policies | | |
| | To approve the following policies recommended by Audit & Compliance Committee; | EM | CL/19/09 |
| | <ul style="list-style-type: none"> • Anti-Money laundering • Counter fraud • Anti-Bribery • Whistle blowing • Criminal Finances Act Policy | | |
| 19.* | Equality & Diversity Committee | | |
| 19.1* | To receive the annual report of the Equality & Diversity Committee (paper deferred to subsequent meeting) | | |
| 19.2* | To approve the Equality Scheme 2018-2021 | EM | CL/19/10 |
| 20. | Annual Reports | | |
| 20.1* | To receive an annual report of student formal complaints | EM | CL/19/11 |
| 20.2* | To note the annual report of major student misconduct hearings | EM | CL/19/12 |
| 21. | Terms of Reference | | |

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| | To approve revised terms of reference for the following Council Committees: | EM | CL/19/13 |
| | <ul style="list-style-type: none"> • Equality & Diversity • Finance • Investment Sub-Committee, | | |
| 22.* | Committee appointments | | |
| | To note Council committee appointments made by Council Executive | EM | CL/19/14 |
| 23.* | JNCC Meetings | | CL/19/15 |
| 23.1* | To receive minutes of GMB & UNITE Joint Negotiation and Consultation Committee <i>17 May 2018</i> | | |
| 23.2* | To receive minutes of UCU Joint Negotiation And Consultation Committee <i>17 ay 2018</i> | | |
| 24.* | Academic Board | | |
| | To receive minutes of the meeting 24 October 2018 | PJL | CL/19/16 |
| 25.* | To Receive The Following Minutes | | CL/19/17 |
| | Health, Safety and Well Being Committee 3 October 2018 | | |
| | Equality & Diversity 17 October 2018 | | |
| | Finance Committee 30 October 2018 | | |
| | Capital Projects Assurance Committee 30 October 2018 (not yet available) | | |
| | Academic Quality Assurance Committee 1 November 2018 | | |
| | Council Executive 1 November 2018 | | |
| | Audit & Compliance Committee 5 November 2018 | | |
| | Finance Committee 17 December 2018 | | |
| | Council Executive 31 January 2019 (not yet available) | | |
| | Finance Committee 31 January 2019 (not yet available) | | |
| | Academic Quality Assurance Committee 5 February 2019 (not yet available) | | |
| | Health, Safety and Well Being Committee 13 February 2019 (not yet available) | | |
| 26.* | To Note The Following Committees Have Not Met Since The Last Meeting Of Council | | |
| | Capital Projects Assurance Committee (next meeting tba) | | |
| | Remuneration Committee (next meeting 4 April 2019) | | |
| 27.* | Sealing Of Documents to be updated | | |
| | 23 November 2018: Honorary Degree certificates for presentation at winter graduation ceremonies, 18/19 December for: | | |
| | <ul style="list-style-type: none"> • Dame Angela Strank DBE (x2) • Vice Admiral Ben Key CBE (x2) • Professor Dame Ann Dowling OM DBE (x2) | | |
| | 3 December 2018: Agreement between RHBNC and Thames Water Utilities Ltd in relation to the sewers at Royal Holloway (x2) | | |

3 December 2018: Appointment of M & E Clerk of works in relation to the refurbishment of the Bedford Library and McCrea building (Mr Cove) (x2)

3 December 2018: Appointment as Clerk of works in relation to the refurbishment of the Bedford Library and McCrea building (Mr Fielder) (x2)

Other Matters

28. **Other Business**

29. **Date of next meeting**

Thursday 2 May 2019 5.00pm Shilling Lecture Theatre
Pre-meeting Briefing: School of Management 4.00-4.45pm in the
Events Space, ground floor Emily Wilding Davison Building

Thursday 4 July 2019 5.00pm Shilling Lecture Theatre
Pre-meeting Briefing Citizenship and Civic Duty 4.00-4.45pm in the
Events Space, ground floor Emily Wilding Davison Building
