

Ratification and Revocation of Awards

University of London Awards

1. The College is authorised to grant awards of the University of London to students registered on its programmes under the terms of the University of London Ordinances and Regulations. This authority is exercised by the Principal through regulations and procedures made by the Academic Board.
2. Recommendations for University of London awards are submitted to the relevant College Board or the Chair of such a Board for approval having been confirmed:
 - (a) in the case of Research Degrees, by the examiners who conducted the final examination of the thesis;
 - (b) in the case of all other awards, by the Chair of the Sub-board of Examiners and the Visiting Examiner(s).
3. Following approval by the relevant College Board, pass lists for University of London awards are produced and signed by the Academic Registrar on behalf of the Principal.
4. Address labels and copies of the pass lists for University of London awards are sent to the University for the production and despatch of certificates of award.
5. Students deemed to be in debt to the College or the University of London are excluded from the pass lists. On clearance of the debt, supplementary pass lists are produced and signed by the Academic Registrar and sent to the University.

College Awards

6. Provision for the award of certificates and diplomas of Royal Holloway and Bedford New College is made within the College Statutes.
7. Award classification lists for College awards are submitted to the Academic Registrar, having been signed by the Chair of the Sub-Board and the Visiting Examiner(s).
8. Following approval by the relevant College Board, certificates of award are produced by the Academic Registrar and signed by the Principal.
9. Students deemed to be in debt to the College or the University of London are not sent a certificate of award until the debt has been cleared.

Date of the Award

10. The date of the award will normally be:

(a) in the case of Research Degrees, the last day of the month in which the last element of the examination has been completed;

(b) in the case of all other awards, the earliest of the following dates to fall after the last element of the examination has been completed - 1 March, 1 August, 1 November or 31 December.

Revocation of Awards

11. The Principal may revoke any award made by the College and all privileges connected therewith if it shall be discovered at any time and proved to the satisfaction of the College that either:

(a) there was an administrative error in making the award under regulations and procedures approved by the Academic Board; or

(b) the examiners, having taken into account information which was unavailable at the time the award was made and which has been accepted under regulations and procedures made by the Academic Board, determine that the award should be revoked or that any details of the award should be altered.

Joint Awards

12. Procedures for awards made jointly with other institutions will respect the above principles and, where applicable, the terms set out in the University of London Ordinances and Regulations, but will be detailed in the formal agreement between the two institutions.